Turnitin
A Plagiarism Detection and Online Grading Tool

From any content area choose “Turnitin Assignment” from the assessment dropdown.

Select the assignment type you would like to choose. Paper assignment is the standard format for grading and with the originality report. The Peermark assignment is for collaboration between students. Choose paper assignment for now and click on “Next Step.”
The Turnitin “New Assignment” page appears. The default view has a few basic options. Enter an assignment title and point value.

The start date is automatically set to the current day with the due date one week after that. The post date is the day on which the grades will be released to students and is one day after the due date by default.

These dates can be changed by clicking on the calendar icon. Choose the date, September 17th in this case. Do the same for the Due date and the Post date.
Clicking on the + or “Optional Settings” will open an advanced options menu.

You can choose options such as whether or not to generate Originality reports, when students can see them (if ever) and more.

Let’s look at each one now...

If you have instructions you would like to appear along with the Turnitin assignment you may enter them here:

If you would like to allow students to continue to submit their assignments after the due date has passed check yes here:

Originality reports are generated 10-15 minutes after a paper’s submission. Turn this option on to use originality reports.

What is an Originality Report?

A typical submission made to an assignment on Turnitin generates an Originality Report. The Originality Report is the result of comparison between the text of the submission against the search targets selected for the assignment which may include billions of pages of active and archived internet information, a repository of works previously submitted to Turnitin, and a repository of tens of thousands of periodicals, journals, & publications. Any matching or highly similar text discovered is detailed in the Originality Report that is available in the assignment inbox.
The next section allows you to define when an originality report is generated. If “immediately first report is final” is selected originality is started as soon as the submission is made, no more submissions can be made. The second option will generate a report each time a new submission is made. Students may make revisions up until the due date. The “On due date” option holds the originality report back until all the submission are received.

The following options allow the instructor to define what is included in the submission to the database for consideration in the originality report:

This new feature to Turnitin allows instructors to select whether to include or exclude the bibliography and quoted material from the Similarity Index for all papers submitted to an assignment at the assignment level. The default for this assignment setting is to include the bibliography and quoted material. Instructors still retain the ability to exclude or include the bibliography and quoted material within an Originality Report.

There are two options for excluding small matches either by word count or by percentage. With this feature instructors now have greater control on sifting out smaller matches, allowing them to focus on more problematic and suspect matches within the Originality Reports.
Originality reports can be generated without the student seeing them. These options allow you to define if and when students see their report:

- **Allow students to see Originality Reports?**
  - Yes
  - No

- **Reveal grades to students only on post date?**
  - Yes
  - No

The **GradeMark** is the Grading Tool section and allows you to attach a rubric and enable or disable the grammar checker.


If you would like to save your settings for future use check this box:

Would you like to save these options as your defaults for future assignments?

When you are happy with the settings click on submit.

The assignment has now been created. The grade center will show the standard green icon to alert you to new submissions, but to see Turnitin’s report you must use the Turnitin dashboard.