

Screeners

Supervisor: Clinical Unit Supervisor

Mission: To assess clients for contraindications to the medication or vaccine, determine risk of disease or infection, identify clients with complex medical conditions, and review risks and benefits of treatment with clients.

Activation (Phase I & II)

- Report to Clinical Unit Supervisor and obtain identification
- Attend staff briefing
- Receive assignment from Clinical Unit Supervisor
- Set up screening area
- Review screening forms
- Identify additional supply needs and communicate to Clinical Unit Supervisor
- Familiarize self with clinic layout and personnel
- Review educational materials on health threat and medications to be dispensed or administered

Operation (Phase III)

- Review client record
 - (1) Verify the risk category
 - (2) Verify that the form is legible, accurate, and complete
- Review key messages with client
- Provide fact sheets for contraindications and explain the risks and benefits
- Answer client's questions
- Ensure that the client has signed necessary consent form
- Sign and date the medication order
- Refer clients with complex medical conditions or questions to Senior Screener
- Direct clients to appropriate area depending on whether they will be receiving medication or vaccine.

Deactivation (Phase IV)

- Clean-up workstation
- Pack and return unused supplies to Logistics Officer
- Assist in the Clean-up of the EDS
- Complete all required documentation
- Submit all required documentation to Clinical Unit Supervisor
- Participate in recovery activities as designated by the Clinical Unit Supervisor